



Community Panel Member - Role Description

To attend all relevant training sessions as directed by YOT Referral Order Team.

To attend the YOT premises at least 30 minutes before scheduled Panel meeting.

To read and evaluate Young Persons file and any further information from Case Worker.

Ensure that both the member chairing and the assistant are in full agreement on the initial direction that the panel should take.

To identify any beneficial programmes or activities that could be discussed with young person during panel meeting.

If Victim is attending, to ensure that victim is comfortable and is fully aware of your role within the Panel and the procedure that will follow, and the part that they can play within the panel.

To ensure that prior to the panel, seating and ventilation is adequate and organised for safety and security.

Once the meeting has started, to set out the guidelines and rules for the meeting.

Enabling all parties to feel as though they have an opportunity to enter the discussion and give their points of view.

Members should be able to recognise when participants in the panel need either a short break, or a drink etc. This is especially important should a victim be present and finds the situation stressful.

To be able to decide, along with panel colleague, a "contract" that is relevant and SMART, and to also be able to explain and negotiate to some extent with the parties present.

To ensure that confidentiality is of paramount importance.

To be able to brief YOT case worker on reasons for elements of contract.

To review and revise any changes needed throughout length of order as required.

To be able to work as part of a dedicated team ensuring that the best interests of the young person/ victim and community are taken into consideration.